



APPLYING FOR A RESIDENTIAL ON-STREET PARKING BAY FOR DISABLED PERSONS TERMS OF APPLICATION

Any Poole resident with a Disabled Persons Blue Badge may apply for an on-street parking bay which would enable them to park on the road outside or near their property. The disabled parking bay cannot be reserved for an individual person or property. While the bay is restricted for disabled users only, it would be lawful for any Disabled Badge Holder to park there.

Conditions for Application:-

- *The applicant must be the registered keeper of a vehicle that is registered to their home address
- *Where physically possible, the sign required by law to identify the disabled parking bay will be fixed to the boundary wall of the applicants property. Submission of the application form is taken as acceptance of this condition.

Application Fees:-

- *The fee for an on-street parking bay for disabled persons is **£300** which is charged following a period of formal public consultation. The Council is required to consider any representations that are made when the proposed bay is put forward for public consultation. The Council may decide not to confirm the order following this period.
- *By submitting the application form you are agreeing to the above fee. Payment should be made via cheque or secure telephone system by credit or debit card.

Supporting Process:-

- *Proof of residence (copy of Council Tax Bill, Utility Bill or similar stating the applicants name and address).
- *Photocopy of both sides of the disabled badge
- *Photocopy of DVLA Registration Document (V5)

Please note that a disabled bay **WILL NOT** be installed where:

- *General parking is not currently permitted (e.g. double yellow lines)
- *There is parking within the curtilage of the property, or the opportunity to make such provision
- * It is unsafe to install a bay due to safety reasons (this will be assessed by an Engineer)
- *There is already adequate amount of disabled bay parking in the vicinity

Statutory Process:-

- *If the application is recommended for approval by an Engineer it will be put forward for consultation with ward councillors before a further period of public consultation takes place as part of the Traffic Regulation Order process. Any representations received will be considered by the Portfolio Holder for Transport and a decision made as to whether the bay can be implemented as proposed. If confirmed then a bay will be marked on the highway following payment by the applicant.
- *A bay will be removed when it is no longer needed. It is the responsibility of the applicant to inform the council when this is the case. An annual review of all bays will be undertaken.



**RESIDENTIAL ON-STREET PARKING BAY
FOR DISABLED PERSONS
APPLICATION FORM**

Before completing this form, please read the Terms of the application attached. By signing this form you agree to abide by these terms.

Applicants name: _____

Address: _____

Postcode: _____ **Telephone No:** _____

Email Address: _____

Location of Disabled Bay: Please use this space to sketch the ideal location of the bay relative to your property (standard length of bay set out by the Department for Transport is 6.6m).

Application Check List: Please tick to indicate the attachments you are sending with this form.

Copy of Disabled Badge

Proof of Residence

Copy of DVLA Registration Document

I have read and agree the Terms of Application and enclose all the relevant documents.

Signed: _____

Date: _____