

Local Highways Maintenance Challenge Fund - Assessment Criteria: Updated 24/03/17 (RP)					Gross Risk					Residual risk				
Risk Ref.	Gross Risk	Categories	Primary Owner	Secondary Owner	I	L	S	Mitigations So Far	Residual Risk	I	L	S	Actions	Action End Date
1	Road space not available for maintenance works due to utilities and/or diversion route requirements	Financial, Delivery, Commercial	Lynne Wait	Richard Pincroft	3	3	9	Reviewed wider capital programme to ensure no clashes with pending LTP and DLEP programmes. Inserted schemes onto Council's bespoke road space booking system.	Reduced risk due to increased resource levels	3	1	3	Confirm road space booking (if/when) Challenge Funding is awarded.	31-Mar-17
2	Plant, labour and materials costs increase leading to shortfall in budget to complete programme	Financial, Delivery, Commercial	Lynne Wait	Ian Crumpler	4	2	8	Use of actual outturn costs used in cost estimation of proposed schemes plus 5% contingency for increase in materials, plant, labour wages.	Although risk remains due to unknown factors that could affect material and labour prices in 2015/16 onwards, the Council has the ability to scale the works and postpone other works in the unlikely event that this risk occurred.	4	1	4	Monitor programme costs throughout duration of scheme.	31-Mar-17
3	Change of Council Governance resulting in a desire to carry out maintenance to other areas of the network	Stakeholder	Richard Pincroft	Lynne Wait	4	2	8	Provide reports to appropriate council sub groups (TAG, Cabinet etc.) to confirm schemes as part of ongoing 3 year programme from 15/16 before the May 2015 elections.	Extremely low risk remains that a member could attempt to revise the 3 year programme. It is highly unlikely that support to overturn an approved and fully funded programme would be granted.	4	1	4	Prepare TAG report if/when Challenge Funding is awarded.	31-Mar-17
4	Poor contractor performance resulting in failure to meet expected work programme deadlines	Financial, Delivery, Commercial	Ian Crumpler	Lynne Wait	4	2	8	Ensure regular project management and coordination meetings are attended by delivery team. Float allowance in programme.	Mitigations reduce risks	4	1	4	Programme management meetings to be inserted in project teams diaries if/when Challenge Funding is awarded.	31-Mar-17
5	Adverse weather resulting in areas being either flooded or unsuitable for maintenance	Delivery	Ian Crumpler	Lynne Wait	4	2	8	Works programmed to avoid severe winter months when flooding/lower temperatures are more common.	Mitigations reduce risks	4	1	4	Enter schemes into capital programme if/when Challenge Funding is awarded.	31-Mar-17