

**DECISION TAKEN BY OFFICER UNDER SECTION 13 OF THE LOCAL  
AUTHORITIES EXECUTIVE ARRANGEMENT REGULATIONS 2012**

**Officer:** David Vitty, Head of Adult Social Care - Services

**Service Unit:** Adult Social Care - Services

**Date of Decision:** 29<sup>th</sup> March 2017

**Title:** Minimum Income Guarantee (MIG) For SSFA Calculations For 2017/18 Financial Year

**Decision(s) Taken:**

Until recently the MIG was calculated using state benefit income plus 25%. Recently the MIG has not inflated in line with state benefit income plus 25%. It has been decided by the relevant senior officers that the Borough will apply the minimum income guarantee as currently stated by the Department of Health which will be consistent with the methodology used by the Borough in previous years. This will be the least expensive option for the borough and is in line with the approach being taken by many other councils.

**Threshold Trigger: (please delete as required and give background)**

Decision having a direct impact on income/charging.

**Reason for the Decision:**

The decision will ensure that the Borough is able to maximise income. By doing this it is aligning the council to what is happening with the majority of other councils nationally. It is consistent with previous methodology applied by the Borough. It is adhering to what is stated by the Department of Health and is lawful.

**Background**

The background is around the basic decision being whether the Borough continues as last year using of the lower/minimum figure which maximises contributions, or considers using a higher figure at our own discretion as a council..

**Issue for consideration**

Where an individual is experiencing hardship we would always consider a case to waiver some or all of the charge, subject to management approval.

**Declaration of Interest(s), to include:**

(Record of any conflict of interest declared by any Officer consulted by the Decision Maker and/or a note of any dispensation granted by the Head of Paid Service relating to the Decision).

No None

**Report/Information Considered:**

The decision was based on a brief to the resource management group of Adult Social Care by Diane Milne (Collection Services Manager).

**Alternatives Considered:**

The Resource Allocation Group for Adult Social Care considered several options but settled on the decision recorded in this document as it enables the Borough to continue with previously applied methods and is in line with our neighbouring councils as well as the majority of national councils.

**Budget Implications:**

The decision reached will generate the maximum income possible for the Borough.



**Signed:**

**Dated: 29<sup>th</sup> March 2017**